

Writing a Persuasive Letter

Author's Name and Address

Your name and address.

Recipient's Address

The address of the person you are writing to.

Justin Kite
29 Stanstead Road
Clock Hill
T1 3ME

Treeton High School
143 Roberts Street
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LS1 4TR

Greeting

Your friendly hello.

Dear Principal Amir,

Introduction

A brief explanation of the opinion you are going to express.

I am writing to insist that you allow our school to play rugby. My reasons are very clear and simple. We support the Leeds Rhinos RL club and we want for rugby league fans to follow in their footsteps by playing in a male-dominated sport.

Firstly, as Loiners, we are passionate and unwavering supporters of rugby. It can be a long and tiresome wait for the Challenge Cup to begin. If we were to play rugby at school, it would be like having our own school Challenge Cup all year round! The students playing would also be passionate and try hard, as many of them are already rugby supporters.

Secondly, I know so many of my fellow students and I are obsessed with the Leeds Rhinos. We are all about the greatest rugby league team to ever play... the Leeds Rhinos. I often talk about our favourite players and watch the highlights. If we were to play rugby at school, I would feel like I was an honest fan. We have stars such as Richie Myler and Kyle Eastmond who are phenomenal players. We are proud students of our school and we would love to play like them.

Finally, women's rugby is rarely broadcast on TV whereas men's rugby can be broadcast up to 7 days a week. This is highly unfair! There are lots of girls in my class that are very talented at sports. I think the girls should be treated the same as me and have the chance to play rugby league.

Principal Amir, Treeton High School is already a magnificent school. Please make it even more so by bringing rugby to our school!

Yours sincerely,

Justin Kite

Reasons

A sensibly ordered list of reasons, including time conjunctions.

Conclusion

A strong final statement.

Signature

A polite farewell and your name.